

Grant Application



Please complete this form by typing in answers in the boxes shown below. Text box size is limited.

Send your completed application and attachments, in PDF format on a (MS Windows) flash drive, to: Rotary Club of Tulsa Foundation Grants, 616 S. Boston Ave., Suite 410, Tulsa OK 74119. For more information call (918) 584-7642.

Please include the following required documents:

- a) Most recent fiscal year-end financial statement
- b) Most recent 990 or audit salary schedule (see Item L)
- c) 501(c)(3) documentation from the IRS
- d) Equipment quotes and specifications for your request

Grant Request Deadlines
 Applications are accepted from Aug. 1 – Aug 31.
 Approved grants are paid once a year.

Date of this Application:

Name of Organization	
Amount Requested	
Items to be Purchased	
BRIEFLY Describe Who and How Many Will Benefit.	
Contact, Title & Email	
Executive Director & Email	
Board Chair	
Organization Address	
City, State, Zip	
Primary Phone	
Alternate Phone	
Organization Website	
Federal Tax ID Number	
Does 100% of your Board financially support your organization?	

We agree that this application fairly and honestly represents the needs, governance, and finances of the charitable organization we lead.

Applicant Contact & Title (please print)	Signature	Date
Executive Director or Board Chair	Signature	Date
Endorsing Rotarian (Recommended)	Role (e.g., Donor, Board Member, Volunteer)	

 Signature (Please print name. Rotarians signature is optional with their assent)

Please respond to each of the following questions.
Text box size is limited to the number of characters stated.

A. Please describe the mission of your organization. *Limit 700 characters.*

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B. What services do you provide to the community? How many people are helped yearly? *Limit 900 characters.*

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C. Does your organization benefit youth? If so, how many and in what ways? *Limit 800 characters.*

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D. Will this donation benefit persons living in Tulsa or adjoining counties? Explain. *Limit 700 characters.*

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E. What other sources of funds or matches are you soliciting for this project? *Limit 800 characters.*

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F. Do you receive funds from the United Way? If so, list amounts for the past 3 years. *Limit 500 characters.*

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G. What amounts on your financial statements are 'Restricted', for what purpose and for how long? *Limit 700 characters.*

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H. Do your financial statements reflect "Beneficial Interest in Assets Held by Others" such as the Tulsa Community Foundation? If yes, list with whom and amounts. *Limit 800 characters.*

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I. Does the organization receive benefits from any endowment, trust, corporation, fund or other financial assistance not listed on your financial statements? If yes, describe in detail. *Limit 900 characters.*

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J. List the dates and dollar amounts for any grants received in the past 5 years from the Rotary Club of Tulsa Foundation. *Limit 600 characters.*

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K. Has anyone affiliated with your organization completed the Oklahoma Center for Nonprofits "Standards for Excellence" program? Please list names & title. *Limit 600 characters.*

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L. Does your organization have an annual audit & file IRS Form 990? If YES, include a copy of the salary schedule. If no, please state reasons.

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NOTE: You may submit a different set of current financial documents instead of the financial form following this page if you prefer. Audited or CPA prepared statements are given preference.

